

CHECKLIST

INBOUND APPLICATION

INTERNSHIP/NON-GRADUATING RESEARCH

No	Student Checklist	Document	Checked by ISC
1.	<input type="checkbox"/>	Application Form for Admission as Internship/Non-Graduating Research Student	<input type="checkbox"/>
2.	<input type="checkbox"/>	Acceptance Letter from the Faculty <ul style="list-style-type: none"> • Name of the student • Passport number • Home university • Name of the supervisor (e-mail/contact number) • Duration as an internship/non-graduating research student 	<input type="checkbox"/>
3.	<input type="checkbox"/>	Confirmation as registered student at home university (during the mobility programme)	<input type="checkbox"/>
4.	<input type="checkbox"/>	A copy of Academic Transcript	<input type="checkbox"/>
5.	<input type="checkbox"/>	A copy of Passport (front page which has the details and your photograph)	<input type="checkbox"/>
6.	<input type="checkbox"/>	1 Passport Size Photo (White Background)	<input type="checkbox"/>
7.	<input type="checkbox"/>	Insurance: <ul style="list-style-type: none"> a) If the duration of stay is less than 3 months program; <ul style="list-style-type: none"> • Insurance purchased from Home Country which covers Health, Death, Personal Accident & Repatriation. b) If the duration of stay is more than 3 months program; <ul style="list-style-type: none"> • Compulsory to purchase insurance as required by MID 	<input type="checkbox"/>
8.	<input type="checkbox"/>	Administration Fee: RM630 (approximately USD150) <i>Payment to:</i> Account Name : BENDAHARI UNIVERSITI MALAYA Bank Account No. : 8001279998 Bank Name : CIMB BANK BERHAD Bank Address : LG 2.01 KL Gateway Mall 2, Jalan Kerinchi, Gerbang Kerinchi Lestari 59200 Kuala Lumpur Other Bank Code(s) : N/A Swift Code : CIBBMYKL IBAN# : N/A Currency : Ringgit Malaysia (RM)	<input type="checkbox"/>